

Chesterfield Borough Council Equality Impact Assessment – Preliminary Assessment Form

<i>Title of the policy, project, service, function or strategy:</i>	Private Hire and Hackney Carriage Licensing Policy
<i>Service Area:</i>	Health & Wellbeing
<i>Section:</i>	Licensing
<i>Lead Officer:</i>	Emma Marriott
<i>Date of assessment</i>	12/03/2024
<i>Is the policy, project, service, function or strategy either:</i> <ul style="list-style-type: none"> - Existing - Changed - New / Proposed 	Amendment to current policy.

Section 1 – Clear aims and objectives

1. What is the aim of the policy, project, service, function or strategy?
To change the procedure on issuing of vehicle licence plates. The change will allow licence holders to have an MOT carried out at any testing station and the licence and plates will be issued by the licensing section at Chesterfield Borough Council.

2. Who is intended to benefit from the policy and how?

The council will make a saving due to vehicle plates being redesigned and a reduced fee to purchase the materials. Licence holders will receive a better service.

3. What outcomes do you want to achieve?

More control of licensed vehicles to ensure they are complying with the policy.

Section 2 – What is the impact?

4. Summary of anticipated impacts. *Please tick at least one option per protected characteristic. Think about barriers people may experience in accessing services, how the policy is likely to affect the promotion of equality, knowledge of customer experiences to date. You may need to think about sub-groups within categories eg. older people, younger people, people with hearing impairment etc.*

	Potentially positive impact	Potentially negative impact	No disproportionate impact
Age			✓
Disability and long term conditions			✓
Gender and gender reassignment			✓
Marriage and civil partnership			✓
Pregnant women and people on parental leave			✓
Sexual orientation			✓
Ethnicity			✓
Religion and belief			✓

Section 3 – Recommendations and monitoring

If you have answered that the policy, project, service, function or strategy could potentially have a negative impact on any of the above characteristics then a full EIA will be required.

5. Should a full EIA be completed for this policy, project, service, function or strategy?
No
<i>Please explain the reasons for this decision:</i>
Making this change will not have a negative impact on any of the above characteristics. The existing policy was previously subjected to a full Equalities Impact Assessment in 2010 and addresses any potential anticipated impacts such as accessibility requirements for wheelchair users.

Section 6 – Knowledge management and publication

Please note the draft EIA should be reviewed by the appropriate Service Manager and the Policy Service **before** WBR, Lead Member, Cabinet, Council reports are produced.

Reviewed by Head of Service/Service Manager

Head of Service/Service Manager name:	Emma Marriott
Date:	12/03/2024

Reviewed by Policy Service

Head of Service/Service Manager name:	Allison Potter
Date:	12/3/24

Final version of the EIA sent to Policy Service

Yes or no:	
------------	--

Decision information sent to Policy Service

Yes or no:	
------------	--